

HEAD OFFICE

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Molemole Municipality

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www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Mabote NJ

Reference: 8/1/1: FIN 001

11 March 2016

Molemole Municipality is hereby inviting proposals with quotations from prospective service providers for the training of Bid Committees (Specification, Evaluation and Adjudication).

Module Description	Quantity	NQF level required	Credits
Bid Committee for Procurement Excellency	16	Level 5	15

- **N.B: The training facilities for the programs to be provided by the Municipality.**

The following documentation should accompany your quotations:

- Company registration certificate
- An original valid Tax clearance certificate
- Completed declaration form (downloadable on municipal website)
- An original or certified copy of valid BBBEE certificate (if applicable)

The following conditions will apply:

- Quotation must be on an official letterhead of the company;
- Price(s) quoted must be valid for at least thirty (30) days from the date of this offer;
- Price (s) must be firm and inclusive of VAT;
- Payment will be effected within 30 days of receipt of invoice.

Evaluation Criteria

The proposals will be evaluated based on:

- Functionality = 70 points, Minimum qualification score=60% or 42 Points.**
 - **Qualification and accreditation = 10 points**
Detailed CV and at least NQ level 5 Qualification of the facilitator.
 - **Specific matter-experience = 30 Points (10 Points per letter/order)**
At least 3 order/appointment letters for training in any sector.
 - **Experience- Local Government = 30 points (10 Points per letter/order)**
At least 3 order/ appointment letters for training in local government.

N/B: No points will be allocated for functionality where the above documents are not attached.

- Preference point system, (80/20).** Whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBBEEA of 2003 and preferential procurement regulation of 2001.

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner

Kindly direct all technical enquiries to **Mr. Mabote NJ** at **015 501 2316** between **08:00** and **16:30**. All quotations should be submitted at Mogwadi Municipal Tender Box by the latest **18 March 2016** at **12:00**, clearly marked "**BID COMMITTEES FOR PROCUREMENT EXCELLENCY**". No quotation will be accepted after the closing date.

Molemole municipality reserves the right to accept any quotation.



Mr. Makhura N.I
MUNICIPAL MANAGER

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